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TECHNOLOGY SOLUTIONS

RHTP Readiness Checklist

Blue Guys IT – Rural Health Clinic Support
Prepare your clinic for upcoming RHTP funding and compliance opportunities

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✅ 1. Clinic Information

☐ We are a certified **Rural Health Clinic (RHC)** with an active CMS Certification Number (CCN).
☐ We have updated **contact, ownership, and leadership information** in HRSA and CMS systems.
☐ Our clinic participates in the **Arkansas Health Information Exchange (AR HIE)** or equivalent.

🔒 2. Cybersecurity & IT Readiness (HIPAA 405(d) Alignment)

☐ Multi-Factor Authentication (MFA) is enabled for all email and system access.
☐ All computers and servers are protected with **Endpoint Detection & Response (EDR)**.
☐ We perform **automatic patching and updates** on all devices.
☐ We have **secure, encrypted data backups** that are tested regularly.
☐ Staff receive **annual cybersecurity awareness training**.
☐ We have a written **Incident Response Plan** and **Data Breach Policy**.
☐ Our IT vendor has **Business Associate Agreements (BAAs)** in place.

⬚ 3. Clinical Operations & Technology

☐ Our **EHR system** is certified and cloud-hosted or backed up off-site.
☐ Telehealth systems use **encrypted video platforms** (HIPAA-compliant).
☐ We can provide **connectivity uptime reports** or service-level records.
☐ Our clinic can demonstrate **data exchange** capability with hospitals and specialists.

⬚ 4. Documentation & Policy

☐ Written **HIPAA Security Risk Assessment (SRA)** completed within the past 12 months.

☐ Policies & Procedures binder includes:

- Security & Privacy Policy
- Access Control Policy
- Backup & Retention Policy
- Vendor Management Policy

☐ We maintain an **asset inventory** of all workstations, servers, and network devices.

💰 5. Funding & Strategic Readiness

☐ We understand RHTP's purpose: **modernize and secure rural healthcare systems.**

☐ We've identified 1–3 improvement priorities (e.g., cybersecurity, telehealth, EHR upgrades).

☐ We have a partner (like **Blue Guys IT**) helping us with readiness documentation.

☐ We plan to submit or support the **Arkansas RHTP application before Nov 5, 2025.**

Need help completing this checklist?

📞 **Blue Guys IT – Mountain Home, AR**

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🌐 www.BlueGuysIT.com

🛡 *Cybersecurity-First IT for Rural Health & Municipal Clients*